

COMMITTEE OF THE WHOLE MINUTES

**Held Tuesday, January 21, 2003
At 3:30 p.m. – City Council Chambers**

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PRESENT:

Mayor D. Canfield		
Ron Lunny	-	Councillor
Don McDougald	-	Councillor
Rory McMillan	-	Councillor
Ingrid Parkes	-	Councillor
Ted Szajewski	-	Councillor
Colin Wasacase	-	Councillor
B. Preisentanz	-	CAO
J. McMillin	-	City Clerk

A. 3:30 p.m. Vicki Kurz – TransCanada Trails Presentation

Vicki Kurz is the NW0 Regional Supervisor for the TransCanada Trail Ontario (TCTO), which is a provincial arm of the National Organization.

Ms Kurz gave an update to Council and the objectives of TransCanada Trail as well as setting out municipal involvement and support as partners to achieve the various goals that have been identified.

TCTO will co-host local community forums across Northwestern Ontario in January and February and they are seeking sponsors for the holding of the public forums. Kenora was originally targeted for February 10 but this has since changed to the end of February pending the return of John and Margaret Maybank from vacation. Ms Kurz will contact LOWBIC for tourism information through their Strategic Plan regarding tourism.

Ms Kurz requested a contribution of up to \$400 or equivalent (in-kind donation) from two partners per community, i.e. combination of the City, LOWBIC, Chamber of Commerce, etc.

Ms Kurz will be back in the City in mid-February and would like a commitment from Council say by the beginning of February with respect to her request.

B. RESOLUTIONS PREPARED FOR *Monday, January 27/2003*:~

- **Confirm Minutes**
- **Approval of Accounts**
- **Confirmatory By-law**
- **Adjournment**

FINANCE & ADMINISTRATION

1. Meeting with TransCanada Trails – Outcome

RECOMMENDATION:

THAT the Council of the Corporation of the City of Kenora authorize a contribution to a maximum of \$400 to TransCanada Trail Ontario for their hosting a community forum in Kenora at the end of February, 2003 for the purpose of promoting and building local awareness of the TransCanada Trail System.

Recommendation approved.

Joanne

2. Council Conference/Per Diem Policy

RECOMMENDATION:

THAT Council adopt the Amended Policy No. CC-7-1 being a Conference/Per Diem Policy for City Council; and

THAT Resolution Number 8 dated August 12, 2002 is hereby rescinded; and further

THAT this Policy be incorporated into the City Policy Manual.

Recommendation approved.

Joanne

**3. 2003 ROMA/OGRA Annual Conference – Nominations/Elections
FILE**

**4. Chamber of Commerce – 2003 Membership
Refer to Finance & Administration Committee for a recommendation
back to Committee of the Whole.**

to Finance

**5. Storage of Special Events Equipment
FILE**

6. Website Maintenance 2003

RECOMMENDATION:

THAT Council authorize entering into an agreement with OD Designs in the amount of \$14,145 plus applicable taxes for website maintenance for the 2003 calendar year; and further

THAT costs relating to this contract be shared with LOWBIC in accordance with the existing website agreements.

It was agreed this contract include a term, i.e. January 1 to December 31, 2003 which will permit the City to call for tenders following this one year contract.

Recommendation approved (resolution and by-law).

Joanne/Paulette

7. Township of Alberton – Dr. Sarsfield

RECOMMENDATION:

THAT the Council of the City of Kenora not support a resolution from the Township of Alberton requesting the Board of the Northwestern Health Unit

call for the dismissal of Dr. Sarsfield as Medical Officer of Health as a result of the second hand smoking issue.

Committee requested that the above recommendation be amended as follows and that it be brought forward to Council on Monday evening for voting on as set out below:-

RECOMMENDATION AS AMENDED:-

THAT the Council of the City of Kenora receive correspondence from the Township of Alberton under date of January 8 seeking endorsement of their resolution in support of the Board of the Northwestern Health Unit calling for the dismissal of Dr. Sarsfield as Medical Officer of Health as a result of the second hand smoking issue; and

THAT the Council of the City of Kenora hereby advise the Township of Alberton that the City of Kenora is not prepared to support or endorse their resolution of January 8; and further

THAT this item be ordered filed.

Recommendation approved.

Joanne

8. 2003 CRF Resolution

RECOMMENDATION:

THAT the Council of the City of Kenora acknowledges their intent to use the CRF Allocations they will receive for the direct benefit of taxpayers and accepts the 2003 CRF Allocations in accordance with the terms and conditions (Conditions of Community Reinvestment Fund Allocations) set out by the Deputy Ministers of Finance and Municipal Affairs and Housing.

Recommendation approved.

Joanne

9. Payment of Invoices

RECOMMENDATION:

THAT authorization be hereby given to pay the following invoices totalling \$24,577.57:-

**Hydro One - \$2,649.32
ENL - \$17,167.38 and \$4,760.87**

Recommendation approved.

Joanne

10. Renewal of Red Lake Court Monitor Contracts

RECOMMENDATION:

THAT Council endorse the new rates for the Red Lake court monitors based on their 2003 Ministry of Attorney General rates, retroactive to November 1, 2002.

Recommendation approved.

Joanne

11. Procedures for the giving of Notice – By-law

RECOMMENDATION:

THAT Council give three readings to a by-law to establish reasonable minimum procedures for notices required under the Municipal Act, 2001, s.o. 2001, chapter 25, as amended.

Recommendation approved.

Joanne

12. KMTS Net 2003 Capital Budget

RECOMMENDATION:

THAT the Council of the City of Kenora approve the 2003 KMTS Net Capital Budget as submitted.

HOLD and Dennis McCaffrey is to be requested to attend a Finance Committee Meeting to review Items 12, 13 and 14.

to Finance

13. 2003 KMTS Mobility Capital Budget

RECOMMENDATION:

THAT the Council of the City of Kenora approve the 2003 KMTS Mobility Capital Budget as submitted.

14. 2003 KMTS Capital Budget

RECOMMENDATION:

THAT the Council of the City of Kenora approve the 2003 Capital Budget as submitted.

15. Sale of Land to Ronnebeck – Outen Lane

RECOMMENDATION:

THAT Council give three readings to a by-law to assume, stop up, close and sell that part of road allowance in front of Parcel 26087, Township of Jaffray, now the City of Kenora, in the District of Kenora designated as Part 1 on Plan 23R-10733 to Rory and Lynn Ronnebeck.

Recommendation approved.

Joanne

16. Proclamation – “Heart & Stroke” Month

RECOMMENDATION:

THAT the Mayor be and is hereby authorized to proclaim the month of February, 2003 as “Heart and Stroke Month” in and for the City of Kenora.

Recommendation approved.

Joanne

OTHER BUSINESS:

Appointment of Deputy Division Registrars

RECOMMENDATION:

THAT Council give three readings to a by-law to appoint Deputy Division Registrars for the City of Kenora.

Recommendation approved.

Joanne

COMMUNITY SERVICES COMMITTEE

1. Kenora Thistle Rink

HOLD

2. Wellness Centre Renovation/Expansion Project**RECOMMENDATION:**

THAT the Council of the City of Kenora receive the following proposals from qualified Architectural/Engineering Consulting firms for detailed design, tendering and contract administration services:-

Kuch/Stevenson	\$ 489,200
GBR	\$ 455,000
LM	Incomplete bid
Number 10	\$ 410,000
Nelson Architecture	\$ 386,000
Peterson Habib	Incomplete bid; and

THAT the proposal from Nelson Architecture meets all provisions set out in the terms of reference; and further

THAT Nelson Architecture be retained to provide professional services for the detailed design tendering and contract administration for the City of Kenora Wellness Centre Renovation/Expansion.

Recommendation approved (resolution and by-law).

Joanne/Paulette

3. Harbourfront Parking Lot Agreement Renewal – A. Tucker**RECOMMENDATION:**

THAT the Council of the City of Kenora approve the revised contract agreement between the City of Kenora and Allen Tucker (the Contractor) to operate and supervise the Harbourfront Parking Lot for the period of one (1) year commencing on January 01, 2003, and further

THAT the Contractor be paid an annual fee in the amount of \$31,930 payable on bi-weekly basis.

Recommendation approved (resolution and by-law).

Joanne/Paulette

4. Anicinabe Park Contract**RECOMMENDATION:**

THAT the Council of the City of Kenora give three readings to a by-law to authorize an agreement with Quadson Developments for the operation of Anicinabe Park for the years 2003-2008 in accordance with the provisions as contained in this report; and

THAT Quadson Developments pay the 2002 lease fee of \$10,000 prior to January 31, 2003; and

THAT the camping rates for 2003 be increased by \$1.00 per site for a family of four (2 adults, and 2 children under the age of 16), as set out on the attached schedule of camping fees; and

THAT any additional campers on the same site pay a fee of \$3.00 per adult and \$1.50 per child per night; and further

THAT Bylaw Number 65-99 authorizing the agreement between Quadson Developments and the City be hereby repealed.

Recommendation approved (resolution and by-law pending review by City Solicitor).

Joanne/Paulette

5. Garden Maintenance Contract

RECOMMENDATION:

THAT Council accept the tender bid from Debbie's Greenhouse and Garden Center for the supply of plants and maintenance for the Harbourfront and City gardens for a three (3) year term for a total price of \$124,000.00, plus GST.

Recommendation approved (resolution and by-law).

Joanne/Paulette

6. Washroom Maintenance Contract

RECOMMENDATION:

THAT the Mayor and Council accept the tender bid from MTO Enterprises for Washroom Maintenance at the City Beaches and Ball fields for a three (3) year term, for a total cost of \$65,782.06 plus GST.

Recommendation approved (resolution and by-law).

Joanne/Paulette

EMERGENCY SERVICES

N/A

OPERATIONS COMMITTEE

1. Re-naming of certain Streets to "Lakeside Lane"
HOLD

2. Landfill Liaison Committee – Terms of Reference

RECOMMENDATION:

THAT the revised Terms of Reference appended hereto for the Landfill Liaison Committee be hereby adopted and come into affect on the final passing thereof.

Recommendation approved.

Joanne

3. Give-away-Days – 2003

RECOMMENDATION:

THAT the following Saturdays be designated as "Give-Away-Days" in and for the City of Kenora for the year 2003:

- Saturday April 19th
- Saturday June 21st.
- Saturday August 16th
- Saturday September 20th

Recommendation approved.

Joanne

4. Pre-design Services – Public Works Yard**RECOMMENDATION:**

THAT the Council of the City of Kenora accept the proposal of UMA Engineering Ltd. for Pre-design services for the Public Works Yard for an upset limit of \$75,000.00.

Recommendation approved (resolution and by-law).

Joanne/Paulette

PROPERTY & PLANNING COMMITTEE**1. Re-zone Application – Devins assigned to Price****RECOMMENDATION:**

THAT the application for amendment to zoning by-law 50-91 to rezone property located at 801 Sixth Avenue South to R3 be approved with the condition that it not exceed a maximum of three dwelling units.

HOLD for meeting with applicant.

Jeff

2. Service Delivery Options – Ontario Works

HOLD

3. 104 Government Road - Rental by Purchasers**RECOMMENDATION:**

THAT the Council of the City of Kenora give three readings to a by-law to authorize an agreement with Channel Technical Services to lease 104 Government Road from February 1 to March 15, 2003, based on the following conditions:-

1. that Channel provide building and liability insurance as specified by the City;
2. that Channel be responsible for all associated costs with respect to the use of the building, i.e. taxes (pro-rated), heat and utilities;
3. that Channel not undertake any renovations to the building until after March 15, 2003.

Recommendation approved.

Joanne

Councillor McDougald made a Declaration of Interest and left the meeting while Item #4 was reviewed by Council:-**4. Sale of Beach Road Lane****RECOMMENDATION:**

THAT the Council of the City of Kenora hereby declares the lane allowance located at the east end of the Beach Road southerly to Lake of the Woods as outlined on the attached map as surplus property to the needs of the municipality; and

THAT the City of Kenora offer half of the lane adjoining property described as Lots 2 and 3 of Block 29, Plan 18, Lot4, Block 29, excepting the east 35 feet; Lots "C" and "D", Plan 75; and lot "B" Plan 75 excepting part 3, 23R-28555, all on Beach Road, for sale to the owners on either side of the said lane; and

THAT in keeping with Section 34(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, and in accordance with the City's Notice By-law, the property be advertised for three (3) consecutive weeks outlining the City's intention to permanently close the laneway; and further

THAT the purchase price of the property be based on a Letter of Opinion outlining a fair market value and the property owners be responsible for all costs associated with respect to this transaction.

Councillor Parkes indicated that Keewatin residents have brought concerns to her with respect to back shore lots not having access to the Lake of the Woods if this sale proceeds and Councillor Szajewski has been receiving the same concerns; access for walking pets, utilization for snow machining/skiing; and it is the only access for boats as boats (and pets) are prohibited at Keewatin beach. Mayor Canfield also has had phone calls and mentioned the Roads Supervisor has submitted a report indicating that we would need an easement for drainage problems at this location. Mayor Canfield questioned why sell such a small piece of property with an easement?

Councillor Lunny believes the property in question is a liability to the City and it should be sold to the neighbouring property owners.

HOLD for further review by the Property and Planning Committee.

UTILITIES & COMMUNICATIONS COMMITTEE

- 1. Telephone Commission – Vacancy – At-large Member
HOLD**

OTHER BUSINESS

GEO SMART Application

RECOMMENDATION:

THAT the Council of the City of Kenora hereby endorse the filing of the GeoSmart application appended hereto; and further

THAT the GIS Enhancement Project, having a total cost of \$1 million be accepted subject to being granted 50% funding approval from the Province of Ontario.

Recommendation approved.

Joanne

Household Hazardous Waste Weekend

Warren Spencer advised that Operations is looking at holding a "Household Hazardous Waste Weekend" (say June 21 and 22, 2003) rather than holding the traditional spring and fall Household Hazardous Waste days as done in the past. Committee agreed this might work out better as the fall day does not produce as much response as the spring one. Operations will prepare the tender documentation in the next short while which will reflect a full weekend instead of two days as a trial for this year.

Main Street Experimental Plan

Operations Committee will be holding a public forum in February to review this matter and will bring forward a recommendation on the Main Street traffic plan once all information has been gathered.

Letters of Understanding with CUPE

It was noted a by-law would be brought before Council on Monday, January 27 approving the Letters of Understanding as approved at the last meeting of Council.

Paulette

Development on Lake of the Woods

RECOMMENDATION:

WHEREAS Lake of the Woods represents one of the most vital and important natural resources for the area residents and visitors of the three municipalities of Kenora, Sioux Narrows-Nestor Falls, the Township of Lake of the Woods as well as the surrounding Unincorporated Areas;

NOW THEREFORE BE IT RESOLVED THAT the Council of the City of Kenora hereby investigate the feasibility of municipal boundary expansion for purposes of developing environmental, conservation, and development controls on Lake of the Woods.

Recommendation approved.

Joanne

Motion required adjourning to Closed Meeting:

Moved by R. McMillan, Seconded by R. Lunny and Carried:-

THAT this meeting be now declared closed at 5:34 p.m.; and further THAT Council adjourn to a Closed Meeting to discuss the following:

- i) pending acquisition of land;
- ii) security of municipal property.

